

**MEETING OF THE TOWN COUNCIL**

**Monday 1<sup>st</sup> October 2018 at 7.00 pm in the Council Chamber at the Guild Hall**

All Councillors are summoned to the above meeting.

**AGENDA**

**PRAYERS – Rev. Chris Maclean will lead the Council in prayers.**

**1. PRESENTATION OF COMMUNITY AWARD TO LILLY WALTERS**

In recognition of her achievements in helping to keep the Parish of Lydd litter free and for showing excellent initiative and community spirit the Mayor will present a Lydd Town Council community award (nominated by Cllr Mrs Jones) to Lilly Walters.

Following the presentation the meeting will be convened.

**2. APOLOGIES FOR ABSENCE**

**3. MINUTES (Enclosure)**

The minutes of the Council meeting held on 3<sup>rd</sup> September 2018 to be approved and signed as a true record.

*Only questions on the accuracy of the minutes are accepted.*

*Councillors are requested to inform the clerk in advance of any queries.*

**4. COMMITTEE MINUTES (Enclosure)**

To receive and note the already agreed minutes of the following committee meetings:

A) Planning & Environment held on 6<sup>th</sup> August 2018

**5. DECLARATIONS OF INTEREST**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.

**6. QUESTIONS FROM THE PUBLIC**

At the Chairman's discretion, 15 minutes duration in total and 3 minutes per member of the public speaking on items during which the meeting will be adjourned.

No question will be accepted without a notice in writing delivered to the Clerk by no later than 12 noon on the day of the meeting.

**7. CORRESPONDENCE (Enclosure)**

To note the list of correspondence received and any later items reported by the clerk.

*Councillors wishing to view the correspondence file may do so at the meeting or by contacting the Guild Hall prior to the meeting*

**8. COUNCILLORS REPORTS (enclosures)**

To receive brief written reports

a) From Councillors attending meetings of **outside bodies, working groups and committees** only to which they have been appointed on behalf of the Council

i) Cllr Dimmock - Lydd Town FC. Committee meeting on 12 September at Lindsay Field

b) District and County Councillors on matters affecting Lydd

i. County Council Report – Cllr Hills

## **9. TOWN CLERK'S REPORT (enclosure)**

To receive and note the clerk's progress report on current issues

## **10. FINANCIAL MATTERS (Enclosures)**

- A. To authorise the payment and receipt of accounts presented at the meeting.
- B. To receive and note the bank reconciliation and note the Members Internal Audit.
- C. To receive and note the budget monitor
- D. To note receipt of the second instalment of the Precept 18/19 for the sum of £85,485
- E. To note the invoice and payment to PKF Littlejohn for the external audit of the Accounts for 2017-18 for the sum of £600 + VAT
- F. To note the renewal of the long term agreement with Zurich insurance and payment of £2,943.30

## **11. CONCLUSION OF AUDIT(Enclosures)**

To note that PKF Littlejohn has now completed the review of Lydd Town Council's Annual Governance and Accountability Return for the year ended 31<sup>st</sup> March 2018.

- A) To receive the Notice of conclusion of Audit and note that along with certified AGAR sections 1, 2 and 3 that these were published on the website before 30 September.
- B) To note that the opinion of the External Auditor for the period 2017/18 is as follows:  
"On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) in our opinion the information is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met".  
"Other matters not affecting our opinion which we draw to the attention of the authority – None"

## **12. MARSH VINTAGE AMUSEMENTS (enclosure)**

To consider a request from Marsh Vintage Amusements for use of the Rype for a children's fun fair to arrive on 17<sup>th</sup> October 2018 and to vacate on 31<sup>st</sup> October 2018.

## **13. REMEMBRANCE DAY**

- A) To consider the request for a contribution of £100 for the refreshments to be provided at the Institute
- B) To consider the purchase of a wreath and donation to the Poppy Appeal
- C) To note the request for the donation of raffle prizes for the Poppy Appeal

## **14. CHRISTMAS BAND CONCERT**

To receive a report from Cllr Goddard on the arrangements for this year's Christmas Band Concert to be held on 1<sup>st</sup> December 2018 at All Saints' Church

## **15. MG 08 MACHINE GUN (enclosure)**

- a) To receive a historical report from Sgt Major Perry, Lydd Camp, on the Maschinengewehr 08, or MG 08 which was the German Army's standard machine gun in World War I?
- b) To consider his request that the WW1 machine gun be given on long term loan for display at Lydd Camp.

## **16. REQUEST REGARDING CHRISTMAS TREE AND LIGHTS**

To consider a request from Cllr Mrs McKenna for Lydd Town Council to purchase a Christmas tree for Coronation Square and purchase white lights for the Christmas tree in All Saints Church grounds.

## **17. VACANCIES ON COMMITTEES AND OUTSIDE BODIES**

To note the following vacancies on Committees and outside bodies and appoint Councillors to fill the vacancies.

- A) Planning and Environment (1 vacancy)
- B) Lydd Club Day (3 vacancies)
- C) Lydd Twinning (2 vacancies)

## **18. KALC TRAINING COURSE THE DYNAMIC COUNCILLOR**

The Dynamic Councillor is our workshop and training module for new Councillors and those who would like a refresher. To be held on Monday 22<sup>nd</sup> October at The Guildhall, Queenborough Town Council ME11 5AA from 6pm until 9.30pm. Cost of £60 + VAT. Please advise the Town Clerk if you wish to attend.

## **19. CONSULTATIONS**

**Kent County Council's 'Household Waste Recycling Centre (HWRC) Consultation'**

Kent Waste Disposal Strategy - views on the proposal to implement a charging policy for non-household waste materials including soil, rubble, hard-core and plasterboard, deposited at Kent HWRCs. The consultation is available until Thursday 1 November 2018. The consultation questionnaire and supporting documents can be found at [www.kent.gov.uk/wasteconsultation](http://www.kent.gov.uk/wasteconsultation)

**20. CIVIC ENGAGEMENTS (Enclosure)**

To note the civic engagements at which the Town Council has been represented.

A. Alexander, Town Clerk,  
26<sup>th</sup> September 2018